

Constitution for the Mentmore Arts Festival Trust

Objective

The Mentmore Arts Festival Trust is an organisation set up to run an annual Arts exhibition for the benefit of the local community, Mentmore, Ledburn and Crafton. The Arts encouraged to participate in the event include paintings, pottery, glass work, sculpture, photography, metal work and in 2009 we are introducing an opportunity for musical artists to participate.

The Executive Committee for Mentmore Arts Festival 2009 includes local residents:

Chairman	Sue Scott	Vice chairman	Michael Armson
Treasurer	Elsa Hill	Secretary	Diane Armson
Bookings	Rosie Knight	Coordinator for artists	Caroline Gates
Marketing	Deborah Hale	Promotions/advertising	Andy Wilkinson

The AGM

The AGM is held in October, to confirm the members for the next planned event. The committee is formed prior to any planning meetings for the event. Any amendments to the constitution will be proposed and voted on at the AGM.

Meetings

The agenda's for each meeting are circulated advance. Minutes for the meetings are circulated following each meeting. Meetings are held monthly from January to June with additional meetings called nearer the event date. A minimum of 5 Trustee members need to be present to make a meeting quorate.

Dissolution of the committee and the Trust

In the event of the Trust being disbanded, any funds would be allocated to the community projects in existence at that time, i.e. The Village Hall, Village Church or Village Green Projects.

Finance

The Trustees must agree on any expenditure in advance and it is essential that any investments are undertaken with minimum risk.